

# **Licensing Sub-Committee**

**Monday 30 November 2020 at 2.00 pm**

**To be held as an online video conference**

**The Press and Public are Welcome to Attend**

## **Membership**

**Councillors Karen McGowan (Chair), Dawn Dale and Bob Pullin  
Cliff Woodcraft (Reserve)**

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## **PUBLIC ACCESS TO THE MEETING**

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The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

If you require any further information please contact John Turner on 0114 273 4122 or email [john.turner@sheffield.gov.uk](mailto:john.turner@sheffield.gov.uk)

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**LICENSING SUB-COMMITTEE AGENDA  
30 NOVEMBER 2020**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, Ecclesall Road, Sheffield S11 8HW**  
Report of the Chief Licensing Officer

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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## SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



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**Report of:** Chief Licensing Officer, Head of Licensing

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**Date:** 30<sup>th</sup> November 2020

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**Subject:** Licensing Act 2003

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**Author of Report:** Clive Stephenson

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**Summary:** To consider an application to grant a premises licence made under the Licensing Act 2003.

Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Eccelsall Road Sheffield S11 8HW

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**Recommendations:** That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

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**Background Papers:** Attached documents

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**Category of Report:** OPEN

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**REPORT OF THE CHIEF LICENSING OFFICER  
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE  
LICENSING ACT 2003**

**Ref No 90/20**

**Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Eccelsall Road Sheffield S11 8HW**

**1.0 PURPOSE OF REPORT**

- 1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

**2.0 THE APPLICATION**

- 2.1 The applicant is Blend Cook Eat Share CIC Company Limited.
- 2.2 The application, which was received by the Licensing Service on the 13<sup>th</sup> October 2020, is attached to this report labelled Appendix 'A'.

**3.0 REASONS FOR REFERRAL**

- 3.1 Representations concerning the application have been received from the following and are attached at Appendix 'B':-

1 x Interested parties  
1 x Responsible Authority

- 3.2 The applicant and objectors who made written representations have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.
- 3.3 The Applicant and Environmental Protection Services have agreed conditions set out below;

Amplified sound or live music shall only be played within the building and in such a way that noise breakout does not exceed the prevailing ambient noise level by more than 3dB when measured at 1m from the façade of the nearest residential property;

- a) as a 15 minute LAeq, and;
  - b) at any one third octave band centre frequency as a 15 minute LZeq.
- No amplified sound shall be played within the building except through an in-house amplified sound system fitted with a sound limiter, the design and settings of which shall have received the prior written approval of the EPS.
  - No loudspeakers shall be fixed externally nor directed to broadcast sound outside the building at any time.
  - Any outside seating area shall not be used from 22.00-09:00hrs.

#### **4.0 POLICIES TO CONSIDER**

4.1 Sheffield City Council Statement of Licensing Policy.

#### **5.0 FINANCIAL IMPLICATIONS**

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

#### **6.0 THE LEGAL POSITION**

6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-

- a) the prevention of crime and disorder,
- b) public safety,
- c) the prevention of public nuisance,
- d) the protection of children from harm.

6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

#### **7.0 HEARINGS REGULATIONS**

7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.

7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.

7.3 Attached at Appendix 'C' is the following: -

- a) a copy of the Notice of Hearing;
- b) the rights of a party provided in Regulations 15 and 16;
- c) the consequences if a party does not attend or is not represented at the hearing
- d) the procedure to be followed at the hearing.

#### **8.0 APPEALS**

8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

#### **9.0 RECOMMENDATIONS**

9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

## **10.0 OPTIONS OPEN TO THE COMMITTEE**

- 10.1 To grant the premises licence in the terms requested.
- 10.2 To grant the premises licence with conditions.
- 10.3 To reject the whole or part of the application.



Stephen Lonnia  
Chief Licensing Officer  
Head of Licensing

Date: 30<sup>th</sup> November 2020

# Appendix 'A'

## Application

Attached as PDF

# Appendix 'B'

**Objection:  
Response from Applicant. Correspondence:**

## **RESPONSIBLE AUTHORITY – OBJECTION & CORRESPONDENCE**

*This emailed representation is made in accordance with the agreement with the Licensing Authority on the 18th October 2006 to accept representations by email.*

*I regret to inform you that as a responsible authority in respect of Public Safety, at the present time I have no alternative than to make a formal representation due to the proposed layout and arrangements shown in the plan, which are unsatisfactory.*

Hello Michelle – it's the British Standard for cafes and restaurants. Its unfortunate that the clients designers haven't considered this.

I suggest we put in a formal representation to allow time for further consideration.

I am sorry I can't leave it any later today, there are issues with our emails, so I am not sure if you will receive this.

The objection can be removed once we have an agreed way forward.

Please forward the guidance I sent you to your client as there is useful information on slip resistant flooring standards etc

Kind Regards

Elaine

Elaine Cresswell BSc (Hons)

Environmental Health Technician/Health & Safety Inspector Environmental Regulation, Sheffield City Council, 5th Floor North, Howden House, 1 Union Street, Sheffield, S1 2SH

**From:** Michelle Hazlewood CBII <

**Sent:** 10 November 2020 15:29

**To:** Cresswell Elaine <

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Hi Elaine

I think it makes it really difficult as the cupboard have been made more generous so that all the workers/students can access them-wheelchair or with a support worker/carer.

I will speak with the client but 4 toilets for 53 people seems excessive –there will be more space for the toilet provision than for the kitchen.

**Regards**

**Michelle Hazlewood CBII**

Partner

**From:** Cresswell Elaine

**Sent:** 10 November 2020 10:01

**To:** Michelle Hazlewood CBII

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Hello Michelle,

I refer to our guidance above and apologies for the delay in getting back to you. Our service is experiencing a high demand due to Covid-19 enquiries.

The numbers of sanitary appliances for customers should be calculated using the capacity of the premises at a ratio of 50:50 male to female, in accordance with the current edition of BS 6465 as amended. Table 10-minimum provision for restaurants and other places where seating is provided for eating and drinking is on page 6.

The problem is not the size of the toilet, but the total number of toilets for the number of people. Assuming an occupancy of 53, this would be  $53/2 = 27$  Female: 27 Male. (Up to 30 Female require 2 WC: Up to 30 Male require 2 WC ie 4 WC)  
Based on the British Standard 4 WC are required so the proposed 2 WC is 50 % under provisioned for a licensed café of this size.

Not all of the toilets have to be accessible but I understand the preference for ease of use. I suggest an additional 2 standard toilets could potentially be accommodated by sacrificing/rearranging the cleaners cupboard and/or store room. Please let me know your clients thoughts.

Kind regards

Elaine Cresswell

Environmental Health Technician/Health & Safety Inspector Environmental Regulation, Sheffield City Council, 5th Floor North, Howden House, 1 Union Street, Sheffield, S1 2SH

**From:** Carron Mather **On Behalf Of** Michelle Hazlewood CBII

**Sent:** 03 November 2020 08:45

**To:** Cresswell Elaine <[Elaine.Cresswell@sheffield.gov.uk](mailto:Elaine.Cresswell@sheffield.gov.uk)>

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Elaine,

Please find attached documents referenced in my earlier e-mail and apologies for the omission. These show the revised layout along with a document explaining the nature of the premises with its sponsors and objectives set out.

I await to hear from you.

Kind regards.

**Michelle Hazlewood**

**From:** Carron Mather **On Behalf Of** Michelle Hazlewood CBII

**Sent:** 02 November 2020 14:37

**To:** Cresswell Elaine

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Dear Elaine,

Further to your comments regarding the toilet provision for Blend, I have spoken with my clients and I can confirm that they have re-issued plans to me in relation to the potential occupancy. The new plans are attached and you will see that they have agreed to remove the rear terraced area from the Licence. This area will not be utilised and as a result, some 10 covers are lost. Their view was to sacrifice that area rather than alter the layout as the internal space is precious and has been designed to be more generous throughout so as to facilitate access by those persons this premises are intended to support – disabled employees, whether they be wheelchair bound or ambulant disabled.

This brings down the occupancy to 53 persons who would have the benefit of 2 DDA toilets and space throughout the venue for those individuals and those working there to be vulnerable or disabled persons.



I would be grateful if you could confirm that your concerns have now been addressed and no formal representation is to be raised.

We await to hear from you as soon as possible.

Kind regards.

**Michelle Hazlewood**

**From:** Cresswell Elaine [**Sent:** 23 October 2020 14:01

**To:** Michelle Hazlewood CBII

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

There only appears to be 2 toilets – I want to clarify numbers of users of the premises  
Thank you

Elaine Cresswell  
Environmental Health Technician/Health & Safety Inspector Environmental Regulation, Sheffield City Council, 5th Floor North,  
Howden House, 1 Union Street, Sheffield, S1 2SH

**From:** Michelle Hazlewood CBII

**Sent:** 22 October 2020 17:50

**To:** Cresswell Elaine <

**Subject:** RE: SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Hi Elaine

In view of the fact we are now in tier 3 do you wish to meet with my client at site. The space is an empty unit- no fit out has been undertaken at all.

Can you give me more details on the toilet point and I will see if we can set up a meeting.

**Regards**

**Michelle Hazlewood CBII**

Partner

**From:** Cresswell Elaine

**Sent:** 22 October 2020 06:45

**To:** Michelle Hazlewood CBII

**Subject:** SRU 674004 : New Grant Application : Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road, S11 8HW (Comments 10.11.2020)

Dear M Hazelwood

I refer to the above application.

I would like to arrange an appointment/telephone discussion with your client regarding the layout and operation of the premises prior to closure of the consultation period.

I am principally concerned with the number of toilets which appear to be insufficient.

I would appreciate it if you could arrange for your client to contact me.

Yours sincerely

Elaine Cresswell BSc (Hons)

# INTERESTED PARTIES OBJECTION

I write on behalf of the members of the Botanical Gate Community Association, residents of Khartoum, Thompson, Wadbrough and Walton Roads. At present it is not been possible to hold our usual monthly meetings at which such issues are discussed and our response agreed. This application was circulated by e-mail and responses collected.

We wish to oppose some details of this application.

We wish the Opening hours for the sale of alcohol and refreshments on/off sales to cease at 23.30 every day.

Our experience of some customers leaving licensed premises after 23.30 is that they hold unacceptably loud conversations. Furthermore if they have purchased take away food they have a tendency to discard uneaten food and packaging in the streets. These premises are within walking distance/ hot food take away consuming distance of our area.

In order to prevent or at least limit public nuisance late at night their hours should be restricted to 23.30 every day.

Michael West

Co-chair BGCA

## Licensing Officer – response to Objectors

Dear Mr West

Thank you for the below email and I acknowledge receipt of the objection on behalf of Botanical Gate Community Association.

I have been in contact with the applicants solicitor in regards to any objections made on the application and to see if we can come to a resolution without attending a Licensing Sub-Committee hearing.

Michelle Hazelwood from John Gaunts Solicitors has asked me to forward you the attached email for your information and I am told there is currently some discussion on resolving the concerns raised.

I would also like to confirm that conditions have also been agreed with the applicant and SCC Environment Protection Service as detailed in the attached email and below for ease which should assist in noise issues:

- Amplified sound or live music shall only be played within the building and in such a way that noise breakout does not exceed the prevailing ambient noise level by more than 3dB when measured at 1m from the façade of the nearest residential property;
  - a. as a 15 minute LAeq, and;
  - b. at any one third octave band centre frequency as a 15 minute LZeq.
- No amplified sound shall be played within the building except through an in-house amplified sound system fitted with a sound limiter, the design and settings of which shall have received the prior written approval of the EPS.
- No loudspeakers shall be fixed externally nor directed to broadcast sound outside the building at any time.
- Any outside seating area shall not be used from 22.00-09:00hrs.

I would be grateful if you can let me know your position as soon as you are able to on whether your concerns can be resolved with the applicant and their representatives.

We have provisionally penciled in a Licensing Sub-Committee hearing date for the 30<sup>th</sup> November 2020 at 2pm if we are unable to find a resolution.

If you have any questions or queries, please do not hesitate to contact me.

Kind regards

Shimla

# Appendix 'C'

## Hearing Regulations, Notices, Procedure



## **Notice of hearing of representations in respect of the following application: LA03 Premises Licence Application**

Blend Cook Eat & Share CIC Co Limited  
Rep- Michelle Hazelwood  
John Gaunt and Partners

Sent via email:

The Sheffield City Council being the licensing authority, on the 13<sup>th</sup> October 2020, received an application in respect of the premises known as;

**Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Eccelsall Road Sheffield S11 8HW**

During the consultation period, the Council received a representation from the following authority / interested party:

- **Responsible Authority**
- **Interested party**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **remotely via Zoom, on Monday 30<sup>th</sup> November 2020 at 2pm**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representation made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 13<sup>th</sup> November 2020

Signed: C Stephenson  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

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## **Notice of hearing of representations in respect of the following application: LA03 Premises Licence Application**

Elaine Cresswell  
Health Protection Service (HPS)

Sent via email:

The Sheffield City Council being the licensing authority, on the 13<sup>th</sup> October 2020 received an application in respect of the premises known as;

**Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Eccelsall Road Sheffield S11 8HW**

During the consultation period, the Council received representations from the following authorities / interested parties:

- **Responsible Authority**
- **Interested Party**
- 

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **remotely via Zoom, on Monday 30<sup>th</sup> November 2020 at 2pm**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 3) The representations you have made with reference to these particular premises and the four core objectives.
- 4) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 13<sup>th</sup> November 2020

Signed: **Clive Stephenson**  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer



## **Notice of hearing of representations in respect of the following application: LA03 Premises Licence Application**

Mr Mike West  
Botanical Gate Community Association

Sent via email:

The Sheffield City Council being the licensing authority, on the 13<sup>th</sup> October 2020 received an application in respect of the premises known as;

**Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Eccelsall Road Sheffield S11 8HW**

During the consultation period, the Council received a representation from the following authority / interested party:

- **Responsible Authority**
- **Interested party**

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that the representation will be considered at a hearing to be held **remotely via Zoom, on Monday 30<sup>th</sup> November 2020 at 2pm**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 5) The representation you have made with reference to these particular premises and the four core objectives.
- 6) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 13<sup>th</sup> November 2020

Signed: **Clive Stephenson**  
The officer appointed for this purpose  
Licensing Strategy and Policy Officer

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## **NOTES**

### **Right of attendance, assistance and representation**

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

### **Representations and supporting information**

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
  - (b) if given permission by the authority, question any other party; and
  - (c) address the authority

### **Failure of parties to attend the hearing**

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
  - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

### **Procedure at hearing**

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
  - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.



## Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
  - (a) whether he intends to attend or be represented at the hearing;
  - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
  - (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
  - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
  - (a) section 167(5)(a) (review of premises licence following closure order),
  - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
  - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

## **Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)**

**This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.**

1. The hearing before the Council is Quasi Judicial.
  2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
  3. The Chair will ask the applicants to formally introduce themselves.
  4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
  5. Hearing Procedure:-
    - (a) The Licensing Officer will introduce the report.
    - (b) Questions concerning the report can be asked both by Members and the applicant.
    - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
    - (d) Members may ask questions of those parties
    - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
    - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
      - (i) detail the application;
      - (ii) provide clarification on the application and respond to the representations made.
    - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
    - (h) The applicant will then be given the opportunity to sum up the application.
    - (i) The Licensing Officer will then detail the options.
    - (j) There will then be a private session for members to take legal advice and consider the application.
  6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
  - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

**CONSENT OF INDIVIDUAL TO BEING SPECIFIED AS PREMISES SUPERVISOR**

I, Christopher Hanson

of 270 Burncross Road, Chapetown S35 1SH  
(home address of prospective premises supervisor)

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for variation of the premises licence by Blend Cook Eat Share Company Limited by Guarantee without share capital for the Blend Kitchen Wards Exchange, Ground Floor 197 Ecclesall Road, Sheffield S11 8HW and any premises licence to be granted or varied in respect of this application made by Blend Cook Eat Share Company Limited by Guarantee without share capital concerning the supply of alcohol at the Blend Kitchen Wards Exchange, Ground Floor 197 Ecclesall Road, Sheffield S11 8HW

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for, or currently hold a personal licence.

Personal Licence number: SY02906PER

Personal Licence issuing authority: Sheffield City Council

Date of birth: 20.1.82

Place of birth: Sheffield

Nationality: British

Mobile/contact telephone number: 07490956517

Signed: 

Name (please print): CHRISTOPHER HANSON

Dated: 29.9.20

Application for a premises licence to be granted  
under the Licensing Act 2003

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PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Blend Cook Eat Share CIC Company Limited apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
Blend Kitchen, Ground Floor, Wards Exchange, Twinkl Tower, 197 Ecclesall Road	
Post town Sheffield	Post code S11 8HW

Telephone number of premises (if any)

Non-domestic rateable value of premises

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

a) An individual or individuals\*

Please tick ✓

☐

please complete section (A)

b) a person other than an individual\*

i. as a limited company

☒

please complete section (B)

ii. as a partnership

☐

please complete section (B)

iii. as an unincorporated association or

☐

please complete section (B)

iv. other (for example a statutory corporation)

☐

please complete section (B)

c) a recognised club

☐

please complete section (B)

d) a charity

☐

please complete section (B)

e) the proprietor of an educational establishment

☐

please complete section (B)

f) a health service body

☐

please complete section (B)

g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital

☐

please complete section (B)

h) the chief officer of police of a police force in England and Wales

☐

please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick ☐ yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
  - Statutory function or ☐
  - A function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (For example, Rev) ☐

Surname

First names

Date of Birth:

I am 18 years old or over

Please tick

☐

Nationality:

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

Second Individual Applicant (if applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (For example, Rev) ☐

Surname

First names

Date of Birth:

I am 18 years old or over

Please tick

☐

Nationality:

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name Blend Cook Eat Share CIC Company Limited by Guarantee without share capital
Address 99 Parkway Avenue, Sheffield, S9 4WG
Registered number (where applicable) 10430599
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited by Guarantee without share capital – Community Interest Company
Telephone number (if any)
E-mail address (optional)

Part 3 – Operating Schedule

When do you want the premises licence to start?  
As soon as possible.

Day      Month      Year

--	--	--	--	--	--	--	--

If you wish the licence to be valid only for a limited period,  
when do you want it to end?

Day      Month      Year

--	--	--	--	--	--	--	--

If 5,000 or more people are expected to attend the premises at any one time,  
please state the number expected to attend.

N/A

Please give a general description of the premises (please read guidance note 1)

The Applicant Blend Cook Eat Share CIC Company Limited by Guarantee without share capital is a Community Interest Company which already operates in Sheffield but who have outgrown their current premises in respect of which the Lease in any event has now come to an end.

The Charity is fortunate to have found the support of a Sheffield based educational company Twinkl and have been offered a long term let of the Ground Floor of what is known as Twinkl Tower at the beginning of Ecclesall Road adjacent to the Wards Exchange Building. Blend Kitchen at their former site developed a national reputation for their work with persons with learning disabilities or of vulnerable status in providing training and work, mentoring and support and facilitating change in that the individuals lives via training and employment within a hospitality setting.

The Ground Floor space offered to them within Twinkle Tower will allow them to significantly expand on that success the space being larger, designed directly for this purpose (the Kitchen has been designed so as to facilitate wheelchair access for employees engaged within it) and have a ready made customer base for its daytime operation from those persons working within the Twinkl Tower and the immediate vicinity.

The premises will operate as a café by day and restaurant into the night and evening. There is to be no designated bar area. The training kitchen will be overseen by one of the founders Christopher Hanson who is a qualified chef and will also seek to be the Designated Premises Supervisor.

The premises on opening will be known as Blend Kitchen.

The area to be licensed is identified on the plans deposited with this application which are as follows:

- Drawing 002 Revision D illustrating the internal and external areas.
- Fire version drawing 002 Revision D including fire fighting equipment etc.

The premises seeks to be permitted to operate licensable activities as follows:

Retail sale of alcohol, Recorded Music, Live Music, Dancing, Films and Late Night Refreshment for the following hours:

Sunday to Thursday 09:00 until 00:00 hours  
Friday and Saturday 09:00 until 01:00 hours

**Bank Holiday Sundays, Valentines Day, Father's Day and Mother's Day until 01:00 hours.**

New Years Eve to operate until 01:00 hours on the 2<sup>nd</sup> January.

The premises has the benefit of two external areas to the front and rear of the premises those areas are sought to be licensed in respect of retail sale of alcohol and late night refreshment only and until 12 midnight.

Licensable activities in respect of recorded music, live music, dancing and films are anticipated to be used on an occasional basis, films are anticipated to be utilised in connection with events particularly those promoting the work and achievements of the CIC.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ☐ yes

Provision of regulated entertainment (please read guidance note 2)

- a) Plays (if ticking yes, fill in box A) ☐
- b) Films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performances of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I) ☒

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick {Y} (please read guidance note 3).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					



## B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	09:00	00:00			
Tue	09:00	00:00	As stated in Part 3 above. There shall be no films shown to a close seated audience		
Wed	09:00	00:00			
Thur	09:00	00:00	State any seasonal variations for the exhibition of films (please read guidance note 5)		
Fri	09:00	01:00			
Sat	09:00	01:00	N/A – save as below		
Sun	09:00	00:00			
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
			When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

## C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 5)
Tue			
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)  Live music and amplified voice as stated in part 3 above.		
Mon	09:00	00:00			
Tue	09:00	00:00			
Wed	09:00	00:00	State any seasonal variations for the performance of live music (please read guidance note 5)  N/A – save as below		
Thur	09:00	00:00			
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)  When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		
Sat	09:00	01:00			
Sun	09:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish			
Mon	09:00	00:00	Please give further details here (please read guidance note 4)		
Tue	09:00	00:00	Recorded music, including juke box, with or without a DJ, during normal business hours or as part of functions and including audience participation as specified in part 3 above.		
Wed	09:00	00:00	State any seasonal variations for playing recorded music (please read guidance note 5)		
Thur	09:00	00:00	N/A – save as below		
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09:00	01:00			
Sun	09:00	00:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish			
Mon	09:00	00:00	Please give further details here (please read guidance note 4)		
Tue	09:00	00:00	As stated in Part 3 above		
Wed	09:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	09:00	00:00	N/A – save as below		
Fri	09:00	01:00	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09:00	01:00			
Sun	09:00	00:00	When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors
				Outdoors
Mon				Both
Tue			Please give further details here (please read guidance note 4)	
Wed				
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)	
Fri				
Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)	
Sun				

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick { Y } (please read guidance note 3).	Indoors	
				Outdoors	
Day	Start	Finish		Both	✓
Mon	23:00	00:00	Please give further details here (please read guidance note 4)  In respect of the terraced areas until 12 midnight only		
Tue	23:00	00:00			
Wed	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)  N/A – save as below		
Thur	23:00	00:00			
Fri	23:00	01:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)  When hours for sale of alcohol are extended hereunder these hours are also extended (see box J below)		
Sat	23:00	01:00			
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption (Please tick box <b>Y</b> ) (please read guidance note 8)	On the premises	
				Off the premises	
Day	Start	Finish		Both	✓
Mon	09:00	00:00	State any seasonal variations for the supply of alcohol (please read guidance note 5)  In respect of terraced areas until 12 midnight only		
Tue	09:00	00:00			
Wed	09:00	00:00			
Thur	09:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	00:00			

State the name and details of the individual whom you wish to specify on the licence as premises supervisor
Name: Christopher Hanson Date of Birth: 20.1.82 Address: 270 Burncross Road, Chapeltown, Sheffield. Postcode: S35 1SH Personal Licence number (if known): SY02906PER Issuing licensing authority (if known): Sheffield City Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)  NONE save for the presence of AWP machines the use of which is not permitted by persons under the age of 18
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L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variation (please read guidance note 5)  Please see box J above
Day	Start	Finish	
Mon	08:00	00:30	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)  The premises will close 30 minutes after the end of the non-standard timings identified in box J above.
Tue	08:00	00:30	
Wed	08:00	00:30	
Thur	08:00	00:30	
Fri	08:00	01:30	
Sat	08:00	01:30	
Sun	08:00	00:30	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

The application is for a Premises Licence to facilitate the move of Blend Kitchen from its existing location to Ecclesall Road. The premises is a training facility which provides real day to day experience from a running café/restaurant to individuals and supports them in transition into work.

The premises does not seek to operate as a bar operation. It is not anticipated that the licensing objectives will be adversely affected by virtue of grant of the Premises Licence.

The above is provided by way of explanation and is not intended to be converted into conditions.

b) The prevention of crime and disorder

No further risks have been identified which need to be addressed, save as below

1. The use of doorstaff will be risk assessed on an ongoing basis by the license holder or premises supervisor. Where engaged, door staff shall be licensed by the Security Industry Authority.
2. No customers apparently carrying open bottles upon entry shall be admitted to the premises at any times the premises are open to the public. Alcoholic and other drinks may not be removed from the premises in open containers save for consumption in any external area provided for that purpose.
3. Staff will receive training on matters concerning underage sales, drugs policies, and operating procedures.
4. There shall be a zero tolerance policy in relation to drugs at the premises and there shall be regular checks by management to prevent the use of drugs by patrons. Drugs seized shall be stored securely and handed to the police.
5. A CCTV system to the specification of South Yorkshire Police will be fitted, maintained and in use at all times whilst the premises are open (in line with specification July 2019). The CCTV images will be stored for 30 days and police and authorised officers of the council will be given access to images for purposes in connection with the prevention and detection of crime and disorder. Members of the management team will be trained in the use of the system.
6. Any off sales of alcohol should be provided in sealed containers and taken away from the premises.
7. The PLH/DPS will ensure that an incident report register is maintained on the premises to record incidents such as anti-social behaviour, admission refusals and ejections from the premises.

c) Public safety

1. As this is a new build all equipment will be to the latest standard and will be British Standard Approved.
2. The maximum occupancy of the building will be determined by the Fire Risk Assessment and staff shall be trained in relation to such occupancy limits.

d) The prevention of public nuisance

No further risks have been identified which need to be addressed, save as below

1. Where appropriate, prominent, clear and legible notices shall be displayed at all exits requesting the public respect the needs of local residents and to leave the premises and area quietly.
2. Patrons will be encouraged by staff to leave quietly and respect the interests of the occupiers of any nearby noise sensitive premises. Where appropriate the licensee or a suitable staff member will monitor patrons leaving at closing time
3. Noise or vibration shall not emanate from the premises so as to cause a nuisance to nearby properties.
4. The terraced area will cease licensable activities at 12 midnight.

e) The protection of children from harm

1. The premises will operate Challenge 25.
2. No films or videos of any description will be shown so that they can be viewed by persons under the age of any applicable BBFC/Local Authority certification.
3. Children under the age of 16 shall not be permitted to enter or remain at the premises after 21:00 unless accompanied by an adult.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee ☒
- I have enclosed the plan of the premises ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable ☒
- I understand that I must now advertise my application ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒
- {Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships} I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

**Signature of applicant or applicant's solicitor or other duly authorised agent.** (Please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Declaration	<ul style="list-style-type: none"> <li>• {Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership} I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)</li> </ul>
-------------	---

Signature: John Gaunt & Partners .....

Date: .....

Capacity: Solicitors.....

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> **applicant's solicitor or other authorised agent.** (Please read guidance note 13). If signing on behalf of the applicant please state in what capacity.

Signature: John Gaunt & Partners .....

Date: .....

Capacity: Solicitors.....



Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)	
John Gaunt & Partners Omega Court 372 Cemetery Road	
Post town Sheffield	Post code S11 8FT
Telephone number (if any)	0114 2668664
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) mhazlewood@john-gaunt.co.uk	

## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - **Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.**
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the

relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
    - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
    - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. **If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.**
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. **An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.**
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) **by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).**

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK {please see note below about which sections of the passport to copy}.
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.

- A current passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A current Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A full birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A current passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A current Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A current Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- A current Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity when produced in combination with an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, less than 6 months old, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including: -
  - evidence of the applicant's own identity – such as a passport,
  - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
  - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
    - (i) working e.g. employment contract, wage slips, letter from the employer,
    - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
    - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
    - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided: -

- (i) any page containing the holder's personal details including nationality;**
- (ii) any page containing the holder's photograph;**
- (iii) any page containing the holder's signature;**
- (iv) any page containing the date of expiry; and**
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.**

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.






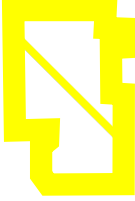






To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) **which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.**

**In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.**

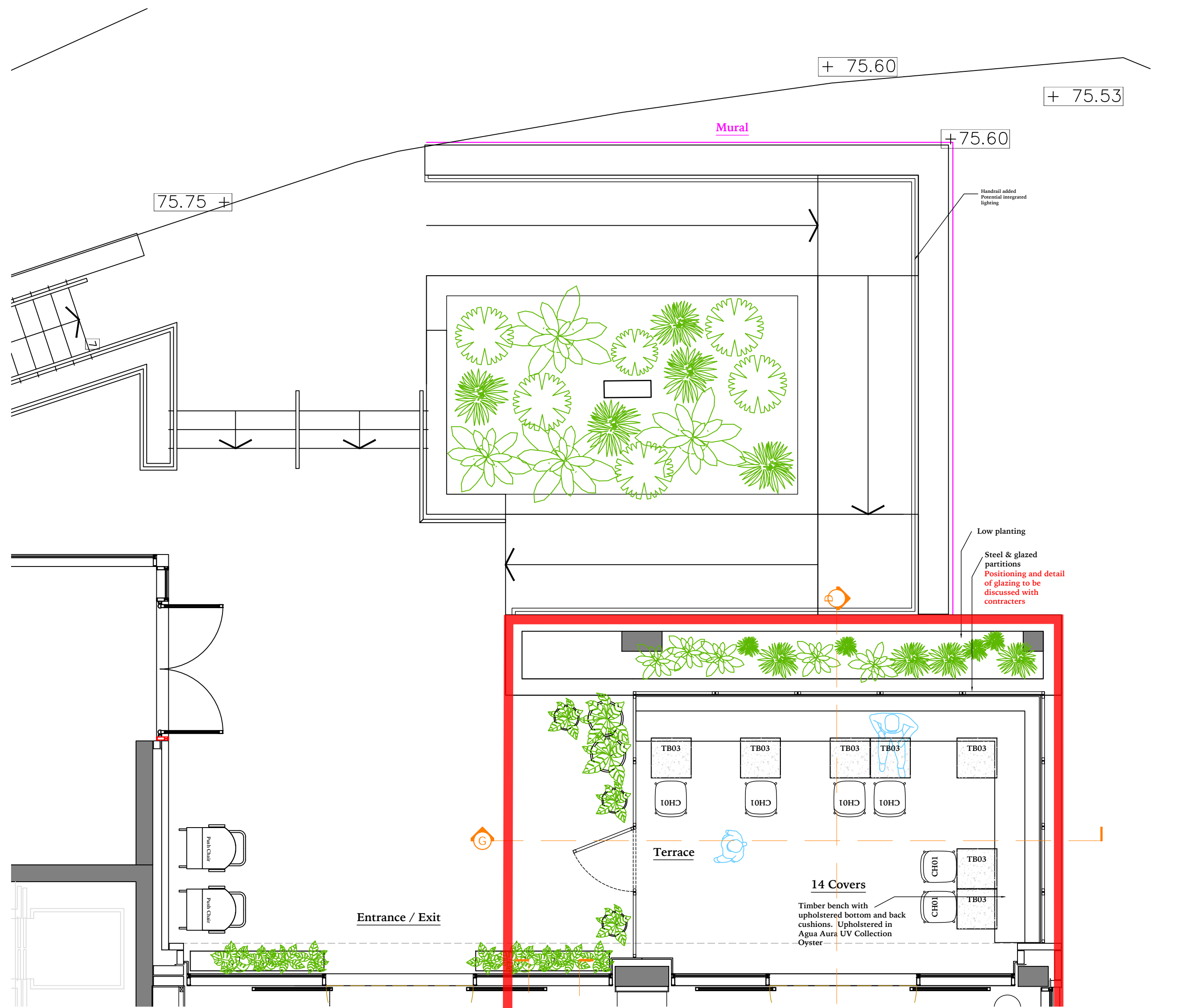
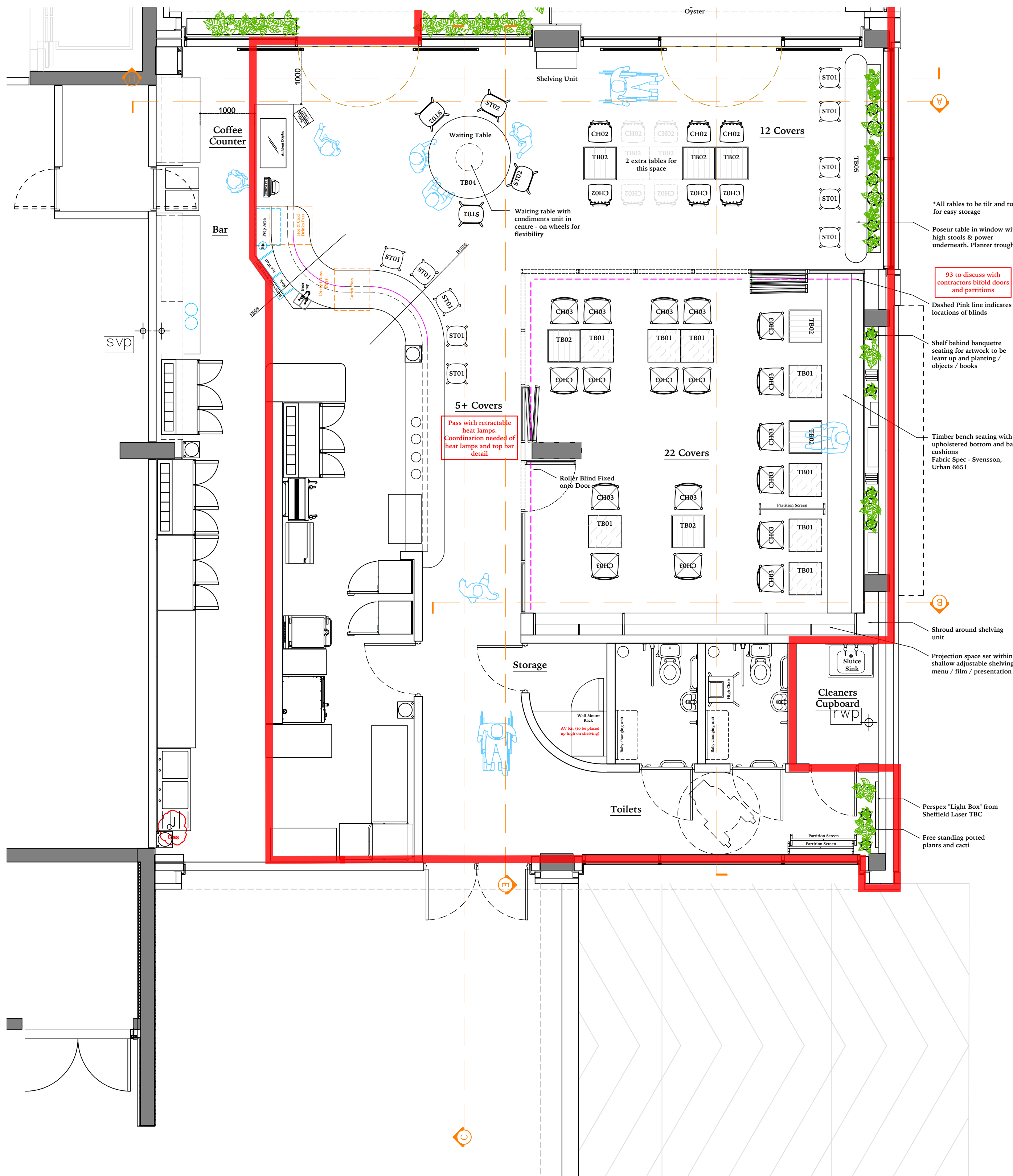
An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



## KEY

	Fire extinguisher locations
	Manual fire alarm call point
	Area to be provided with smoke detection.
	Area to be provided with audible and visual alerters.
	Door to be rehung
	Area to install emergency lighting
	Fire door keep shut sign
	Fire exit keep clear sign
	Fire door keep locked sign
	30 minutes fire-resisting construction
	60 minutes fire-resisting construction
	Fire action sign





Furniture Key

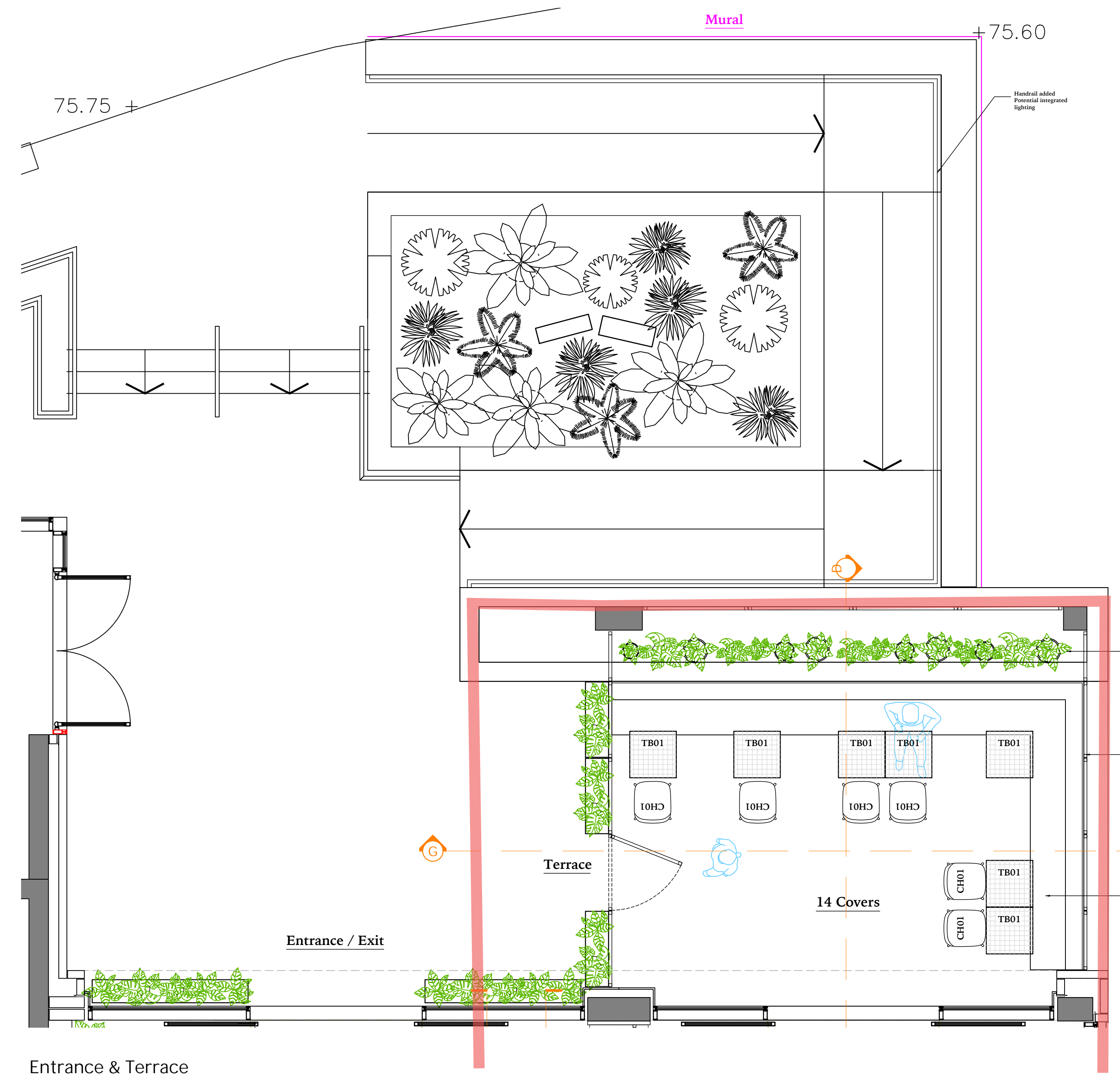
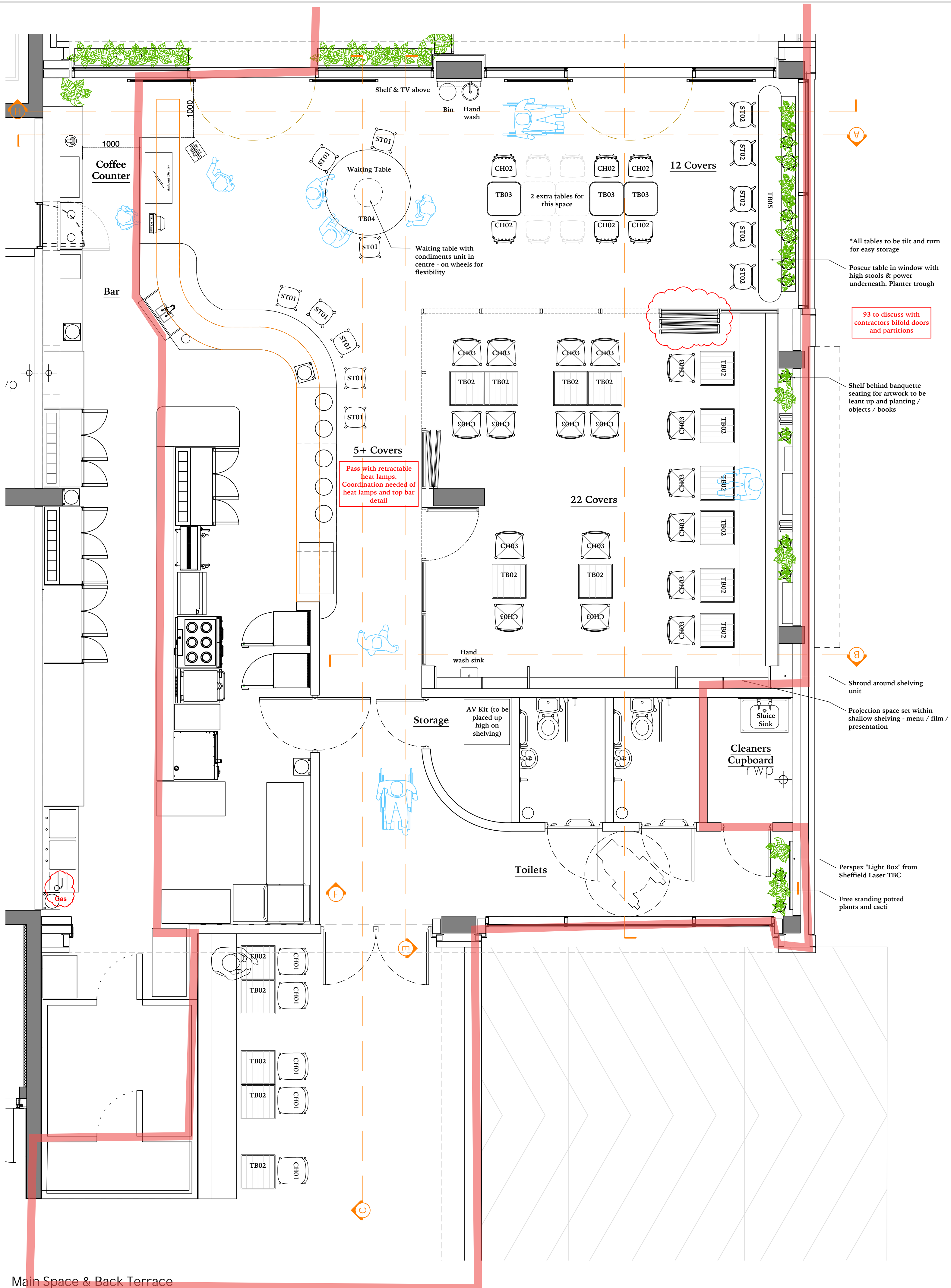
TB01	Dining Table Off the shelf black base Forbo inset within timber frame 600 square
TB02	Dining Table Off the shelf black base Reclaimed timber top 600 square
TB03	Dining Table Off the shelf black base Terrace tile inset in timber frame top 600 square
TB04	Waiting Table Off the shelf black base Reclaimed timber top 1500mm diameter
TB05	Poseur Table Steel frame Reclaimed timber top 3.8mm x 400mm
CH01	Exterior Chair Exact Spec TBC
CH02	Restaurant Chair Exact Spec TBC
CH03	Restaurant Chair Exact Spec TBC
ST01	Bar Stool Exact Spec TBC
ST02	Poseur Counter Stool Exact Spec TBC

All loose furniture to be supplied by 93

Current Revision		
Date	Rev	Description
17.06.20	0	Outline Concept
24.06.20	A	Concept Plan
07.07.20	B	Bar Plan
17.07.20	C	Bar Plan
06.08.20	D	Tender Pack
26.08.20	E	Revised Tender Pack
15.09.20	F	Revised Tender Pack
22.09.20	G	Revised Tender Pack
24.09.20	H	New Cold Store Shelter
06.10.20	I	No Cold Store Shelter
21.10.20	J	Ceiling, M&E

Project Name	Ecclesall Road
Client	Blend Kitchen
Drawing Title	General Arrangement
Drawing No.	002
Date	21 October 2020
Scale	1:50 @ A1
Drawn By	Amber Addison





Date	Rev	Description
17.06.20	D	Outline Concept
24.06.20	A	Concept Plan
09.07.20	B	Developed Plan
17.07.20	C	Bar Plan
06.08.20	D	Tender Pack
<p>Project Name Ecclesall Road</p> <p>Client Blend Kitchen</p> <p>Drawing Title General Arrangement</p> <p>Drawing No. 002</p> <p>Date 06 August 2020</p> <p>Scale 1:40 @ A1</p> <p>Drawn By Amber Addison</p>		

93

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begin@93ft.com

Do not scale from this drawing. Use  
figured dimensions in all cases. Check  
dimensions on-site. Any discrepancies  
to be reported immediately to 93